

Saint Joseph Parish Crescent Springs Education Commission

FUNCTION/MISSION

The Education Commission is consultative body of the St. Joseph Parish and School focused on advancing the Catholic education mission. The Education Commission and its members will a) foster a collaborative relationship between all individuals and committee related to this educational mission, and b) encourage a positive culture around education that encourages ideas and creativity.

MEMBERS

- I. Members of the commission will include lay members as well as ex-officio members.
- II. Ex Officio members will include: Pastor, Principal, Director of Religious Education, Faculty Representative.
- III. Representatives of the following groups will also be members: PTO, AAA, Finance Committee, Marketing Committee, and Academic Programs
- IV. Additional lay members can include members of the parish and/or parents of children attending St. Joseph School
- V. Lay members will serve 3 year terms and can serve up to 2 consecutive terms.
- VI. One lay member shall serve as chair of the Education Commission. The chair will serve a 3 year term.

MEETINGS

- I. The Education Commission will meet at least every other month August through June at a regular time set at the beginning of each academic year.
- II. Meetings will be presided over by the Chair who will be responsible for the meeting agenda and minutes.
- III. At each meeting, reports will be given by the Pastor, Principal, Director of Religious Education as well as representative of the PTO, AAA, Marketing Committee, and Finance Committee. One member will also be responsible for providing an update on academic programs.

COMMUNICATION

- I. Education Commission Chair will be responsible for facilitating communication between the Education Commission and the parish/school community.
 - a. Outward communication:
 - i. Meetings will be generally open to the parish and school communities for anyone to attend.
 - ii. High level summaries of the meetings can be placed in the school newsletter and/or parish bulletin
 - iii. Requests for information about the Education Commission can be sent to the Chair using the Education Commission email address: St.Joseph.EducationCom@gmail.com
 - b. Receiving Communication
 - i. Yearly, the Education Commission will publicize its function and mission through the school newsletter and/or parish bulletin
 - ii. Parents and Parishioners will be notified that ideas related to the parish's education mission can be sent to the Education Commission at the email address: St.Joseph.EducationCom@gmail.com
 - iii. This email account will be monitored by the Education Commission chair who will distribute ideas received to the appropriate committee or person and/or bring the ideas to the next Education Commission meeting for discussion.